

**NEWINGTON BOARD OF EDUCATION
131 CEDAR STREET
NEWINGTON PUBLIC SCHOOLS
NEWINGTON, CT 06111**

Newington Town Hall
VIRTUAL
Wednesday, February 24, 2021
7:00 p.m.

REGULAR MEETING

Meeting ID
meet.google.com/fxq-zacd-pte
Phone Numbers
[\(US\)+1 240-812-1181](tel:+12408121181)
PIN: 244 477 686#

AGENDA

- A. Call to Order
 - Pledge of Allegiance
 - Roll Call
- B. Presentations of Awards/Proclamations
Everyday Hero
- C. Public Participation on Any Matter Related to Board Responsibilities
- D. Consent Agenda -
 - 1. Approval of Minutes – January 27, 2021
 - 2. Approval of Minutes – February 3, 2021 - Special
 - 3. Approval of Minutes – February 9, 2021 - Special
 - 4. Approval of Minutes – February 10, 2021
- E. Superintendent of Schools' Report
 - Presentation – Bev Lawrence, Principal, Ruth Chaffee School
 - COVID Update
 - Attendance Review
- F. New Business
 - 1. Discussion /Adjustments/Possible Transmittal of 2021-2022 Board of Education Budget To Town Manager
 - 2. Report – Health Benefits Fund Performance Fiscal 2020-2021
 - 3. Action – Request to Establish Standing Committee for BOE CIP Account
- G. Public Participation on Any Matter Related to Board Responsibilities
- H. Remarks by Board Members
- I. Adjournment

FEB 24 2021

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**BOARD OF EDUCATION
NEWINGTON PUBLIC SCHOOLS
NEWINGTON, CT 06111**

Newington Town Hall
Virtual
Wednesday, January 27, 2021
7:00 p.m.

REGULAR MEETING

PRESENT: Chairperson Paul Vessella, Michael Branda, Dr. Bruce Fletcher, Emily Guion,
Beth Manke Hutvagner, Steven Silvia, Cindy Stamm, Robert Tofeldt,
Jessica Weaver

ADMINISTRATION: Dr. Maureen Brummett, Lou Jachimowicz, Wendy Crouse,
Stephen Foresi

A. Call to Order

Chairperson Paul Vessella called the Regular Meeting of the Newington Board of Education to order at 7:01 p.m.

Pledge of Allegiance

Roll Call

Michael Branda: Here
Dr. Bruce Fletcher: Here
Emily Guion: Here
Beth Manke Hutvagner: Here
Steven Silvia: Here
Cindy Stamm: Here
Robert Tofeldt: Here
Paul Vessella: Here
Jessica Weaver: Here

B. Presentation of Awards/Proclamations

- Presentation - Everyday Hero (Susan LaJoie) (Wendy Crouse)

C. Public Participation on Any Matter Related to Board Responsibilities

D. Consent Agenda

1. Approval of Minutes – Regular Meeting – December 16, 2020
2. Approval of Minutes – Regular Meeting – January 13, 2021

BOARD OF EDUCATION - NEWINGTON PUBLIC SCHOOLS

Regular Session

January 27, 2021

Page 2

MOTION: Steven Silvia moved to approve the consent agenda as presented.
Bruce Fletcher seconded. The motion passed unanimously.

E. Superintendent of Schools' Report

1. Utilizing Synchronous Instruction During COVID - Jason Smith
2. Vaccine Update
3. Update on Anna Reynolds "Renovate as New" Project

F. New Business

1. Update – COVID Relief Funds

G. Public Participation on Any Matter Related to Board Responsibilities

H. Remarks by Board Members

I. Executive Session

1. Personnel Review - Mid-Year Goal Review for the Superintendent of Schools

MOTION: Bruce Fletcher moved to adjourn to Executive Session. Robert Tofeldt seconded. The motion passed unanimously.

The Executive Session was called to order at 9:05 p.m.

The Regular Session was called to order at 9:45 p.m.

I. Adjournment

The meeting was adjourned at 9:45 p.m.

Respectfully submitted,

Steven Silvia, Secretary

Debra O. Craig, Board Clerk

PUBLIC PARTICIPATION

None

FEB 24 2021

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**BOARD OF EDUCATION
NEWINGTON PUBLIC SCHOOLS
NEWINGTON, CT 06111**

Newington Town Hall
Virtual
Tuesday, February 3, 2021
7:00 p.m.

SPECIAL MEETING

PRESENT: Chairperson Paul Vessella, Michael Branda, Dr. Bruce Fletcher, Emily Guion, Beth Manke Hutvagner, Steven Silvia, Cindy Stamm, Robert Tofeldt, Jessica Weaver

ADMINISTRATION: Dr. Maureen Brummett, Wendy Crouse, Stephen Foresi, Lou Jachimowicz

TOWN COUNCIL: Mayor Beth DelBuono, Carol Anest, Michael Camillo, John Donahue, Timothy Manke, Chris Miner

A. Call to Order

Chairperson Paul Vessella called the Special Meeting of the Newington Board of Education to order at 7:00 p.m.

Pledge of Allegiance

Roll Call

Michael Branda: Here
Dr. Bruce Fletcher: Here
Emily Guion: Here
Beth Manke Hutvagner: Here
Steven Silvia: Here
Cindy Stamm: Here
Robert Tofeldt: Here
Paul Vessella: Here
Jessica Weaver: Here

B. Public Participation on Any Matter Related to Board Responsibilities

Board member Robert Tofeldt joined the meeting.

C. New Business

1. Discussion/Possible Action - Weather Related Closures

BOARD OF EDUCATION - NEWINGTON PUBLIC SCHOOLS

Special Meeting

February 3, 2021

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MOTION: Cindy Stamm moved the Newington Board of Education approve for the duration of the 2020-2021 school year that any snow days after February 3, 2021 will be Remote Learning Days. Emily Guion seconded.

Chairperson Paul Vessella asked for a motion to table this discussion until after the Superintendent's budget presentation.

MOTION: Steven Silvia motioned to table this discussion until after the budget presentation. Jessica Weaver seconded. The motion passed unanimously.

2. Presentation of Superintendent of Schools' 2021-2022 Budget to Board of Education

MOTION: Cindy Stamm moved to withdraw her motion. Steven Silvia seconded. The motion passed unanimously.

MOTION: Dr. Bruce Fletcher moved the Newington Board of Education approve for the duration of the 2020-2021 school year snow days may be treated as Remote Learning Days or days to be made-up at the discretion of the Superintendent. Steven Silvia seconded.

Roll Call

Michael Branda voted no

Dr. Bruce Fletcher voted yes

Emily Guion voted no

Beth Manke Hutvagner voted yes

Steven Silvia voted yes

Cindy Stamm voted no

Robert Tofeldt voted yes

Paul Vessella voted yes

Jessica Weaver voted no

The motion passed 5 to 4.

D. Public Participation on Any Matter Related to Board Responsibilities

E. Remarks by Board Members

F. Adjournment

MOTION: Michael Branda moved to adjourn. Emily Guion seconded. The motion passed unanimously.

The meeting was adjourned at 8:43 p.m.

Respectfully submitted,

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Special Meeting

February 3, 2021

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Steven Silvia, Secretary

Debra O. Craig, Board Clerk

PUBLIC PARTICIPATION

None

FEB 24 2021

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**BOARD OF EDUCATION
NEWINGTON PUBLIC SCHOOLS
NEWINGTON, CT 06111**

Newington Town Hall
Virtual
Tuesday, February 9, 2021
6:00 p.m.

BUDGET WORK SESSION

PRESENT: Chairperson Paul Vessella, Michael Branda, Dr. Bruce Fletcher, Emily Guion,
Steven Silvia, Cindy Stamm, Jessica Weaver

ABSENT: Beth Manke Hutvagner, Robert Tofeldt

ADMINISTRATION: Dr. Maureen Brummett, Wendy Crouse, Stephen Foresi,
Lou Jachimowicz, Karen Cyr, Kim Davis, Kristen Freeman,
Marilena Gulioso, Craig Holland, Seth Korn, Christopher Meyers,
Jay Salerno

A. Call to Order

Chairperson Paul Vessella called the Budget Work Session of the Newington Board of Education to order at 6:01 p.m.

Pledge of Allegiance

Roll Call

Michael Branda: Here
Dr. Bruce Fletcher: Here
Emily Guion: Here
Beth Manke Hutvagner: Absent
Steven Silvia: Here
Cindy Stamm: Here
Robert Tofeldt: Absent
Paul Vessella: Here
Jessica Weaver: Here

B. Public Participation

C. New Business

1. Review Instructional Programs

a. Art

BOARD OF EDUCATION – BUDGET WORK SESSION

February 9, 2021

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- b. Career Technical Education
- c. Education Technology
- d. English/Language Arts
- e. World Languages
- f. Mathematics
- g. Music
- h. Wellness
- i. Reading
- j. Science
- k. STEM
- l. Social Studies
- m. Special Education
- n. Homebound K-12
- o. Continuing/Adult Education
- p. Student Activities Non-Athletic
- q. Student Activities Athletic
- r. School Counseling
- s. Health/Nurse Services
- t. Psychological Services
- u. Speech & Hearing Services
- v. English Learners
- w. Curriculum & Assessment
- x. Media/Library Services
- y. General Supplies
- z. Central Direction
- aa. Building Direction
- bb. Staff Development & Evaluation
- cc. Board of Education
- dd. Maintenance
- ee. Plant Operation
- ff. Transportation
- gg. Insurance
- hh. Other Salaries
- ii. Employee Benefits
- jj. Other Community Services

E. Public Participation on Any Matter Related to Board Responsibilities

F. Adjournment

MOTION: Michael Branda moved to adjourn. Emily Guion seconded. The motion passed unanimously.

The meeting was adjourned at 8:20 p.m.

BOARD OF EDUCATION – BUDGET WORK SESSION

February 9, 2021

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Respectfully submitted,

Steven Silvia
Secretary

Debra O. Craig
Board Clerk

PUBLIC PARTICIPATION

None

FEB 24 2021

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**BOARD OF EDUCATION
NEWINGTON PUBLIC SCHOOLS
NEWINGTON, CT 06111**

Newington Town Hall
Virtual
Wednesday, February 10, 2021
6:00 p.m.

REGULAR MEETING

PRESENT: Chairperson Paul Vessella, Michael Branda, Dr. Bruce Fletcher, Emily Guion,
Steven Silvia, Cindy Stamm, Robert Tofeldt, Jessica Weaver

ABSENT: Beth Manke Hutvagner

ADMINISTRATION: Dr. Maureen Brummett, Wendy Crouse, Stephen Foresi,
Lou Jachimowicz

STUDENT REPRESENTATIVES: Vidhisha Thakkar, Mia Vendetti

A. Call to Order

Chairperson Paul Vessella called the Regular Meeting of the Newington Board of Education to order at 6:05 p.m.

Pledge of Allegiance

Roll Call

Michael Branda: Here
Dr. Bruce Fletcher: Here
Emily Guion: Here
Beth Manke Hutvagner: Absent
Steven Silvia: Here
Cindy Stamm: Here
Robert Tofeldt: Here
Paul Vessella: Here
Jessica Weaver: Here

B. Presentation of Awards/Proclamations

C. Public Participation on Any Matter Related to Board Responsibilities

BOARD OF EDUCATION - NEWINGTON PUBLIC SCHOOLS

Regular Session

February 10, 2021

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D. Standing committee Information Item

1. Report – Finance Committee
2. Report – Facilities Committee (February 9, 2021)
3. Report – Student Policy Committee
4. Report – Curriculum Committee (January 27, 2021)
5. Report – Executive Committee
6. Report – Student Representatives

E. New Business

1. Review of Instructional Programs for 2021-2022 Budget
2. Discussion/Possible Adoption/Adjustments/Possible Transmittal of 2021-2022 Board of Education Budget To Town Manager

F. Public Participation on Any Matter Related to Board Responsibilities

G. Remarks by Board Members

H. Adjournment

MOTION: Michael Branda moved to adjourn. Emily Guion seconded. The motion passed unanimously.

The meeting was adjourned at 7:35 p.m.

Respectfully submitted,

Steven Silvia, Secretary

Debra O. Craig, Board Clerk

PUBLIC PARTICIPATION

Nancy Petronio (via telephone)
44 Centerwood Road

Mrs. Petronio asked the Board to look into changing the rules regarding parents/spectators attending high school sporting events especially ice hockey during the current CIAC position.

DATE: February 19, 2021

February 24, 2021
E

TO: Members of the Board of Education

FROM: Dr. Maureen L. Brummett, Superintendent of Schools

SUBJECT: SUPERINTENDENT'S MONTHLY REPORT – FEBRUARY 2021

ADMINISTRATION

Dr. Maureen L. Brummett, Superintendent of Schools

- Bev Lawrence, Principal of Ruth Chaffee, & her team will update the board on sensory paths.
- COVID Update
- Attendance Review
- The enrollment summary as of February 1, 2021 is attached.

The information that follows will highlight various activities in the different schools.

OFFICE OF HUMAN CAPITAL DEVELOPMENT

Stephen Foresi, Assistant Superintendent of Schools

Kim Davis, Director of Talent Management

- Meetings are being held with the principals and curriculum supervisors to review our non-tenured staff. In accordance with [CGS § 10-151](#), the district must determine by April 1st of each year whether non-tenured staff contracts will be continued. Staff assignments will be finalized after the school budget has been accepted and new positions are determined.
- Meetings were also held with each principal to review enrollment and staffing to inform 2021-2022 budget planning.
- Final budget preparations were completed.
- Substitute interviews took place on January 6 and 7 with the substitutes attending the orientation on January 13, 2021.
- Mr. Foresi and Mrs. Davis attended Part II of the Working Together Webinar Series on January 13.
- Mr. Foresi partnered with Mr. Jachimowicz to launch and host virtual Early Retirement Incentive Plan (ERIP) meetings for interested staff. Mr. Foresi has met with various eligible staff to discuss plan details, benefits and calculations.
- Mrs. Davis provided a three-part virtual Initial Support Teacher Training session for NPS teachers who wanted to become TEAM Mentors / Cooperating Teachers. Christa Cote, Science Teacher co-facilitated these sessions with Mrs. Davis. There were six teachers who attended.
- Mrs. Davis held interviews for the Bilingual Tutor position on January 15, 2021.
- Mr. Foresi attended the information session on Addressing Equity Challenges in your school on January 28.
- Ten CCSU students were hired and placed in each of our seven schools across the district to support teaching and learning. These students are enrolled in a teacher preparatory program and are a part of the NextGen CCSU Fellowship partnership that NPS and CCSU established.
- Mr. Foresi organized and launched a few new opportunities to all employees... a district-wide equity-focused book club, fitness offerings and more. See them below in the January issue of [HCD Updates](#):

- **INFORMATIONAL ITEMS:** *(click title to visit or navigate top row)*
 - STAFF BOOK CLUB for ALL - Diversity/Equity!
 - STAFF WELLNESS/FITNESS OFFERING
 - OTHER PROFESSIONAL LEARNING
 - TEAM MENTORS / COOPERATING TEACHERS
 - VACCINATION UPDATE
 - STAFF ABSENCE UPDATES
 - ERIP
 - EMPLOYEE ASSISTANCE PROGRAM
 - TEACHER RETIREMENT BOARD ANNUAL STATEMENTS
 - FMLA
 - CHILD CARE PROGRAM
- Mrs. Davis attended a District Partners' Advisory Board meeting on January 25. This advisory committee is comprised of CCSU educational leaders and public school administrators across the state. The purpose of this committee is to discuss State legislative changes to education and how to best meet those challenges.
- The office continues to manage COVID related staffing issues.
- Mr. Foresi consolidated the Child Care program into one location, John Paterson School, to best manage child care needs of staff while ensuring efficient use of child care personnel.

CURRICULUM, INSTRUCTION AND ASSESSMENT

Wendy Crouse, Assistant Superintendent of Curriculum & Instruction

Kristen Freeman, Director of Curriculum & Instruction

John (Jay) Salerno, Director of Educational Technology

- The January faculty meetings at all schools focused on Social-Emotional Learning.
- High school staff learned how to use and interpret data from embedded rating scales offered in ReThink Ed.
- Staff at both middle schools focused learning on RULER, an evidence-based approach to social and emotional learning (SEL) developed at the Yale Center for Emotional Intelligence under the direction of Dr. Marc Brackett.
- Elementary staff engaged in continued learning about the current focus, Self Care. Staff members are able to access training modules through the Social Emotional Learning program offered through RethinkEd. This program includes grade level lessons specific to each topic
- Since the beginning of the pandemic and the transition to a new learning model, many new technological tools have been introduced and integrated. One such tool is a screen recording tool called Screencastify. Teachers utilize the tool to foster a blended learning environment and for asynchronous learning. Students utilize it to demonstrate their understanding of content. So far, staff and students have produced over 22,000 videos for learning purposes this year. Last month the district recognized the three teachers that have produced the most videos, which included Paul Kemp (JP), Andrea Obert-Hahn (JP), and Patty Borjestedt (EG).

STUDENT SERVICES – Marilena Gulioso, Director of Student Services

Language/Speech/Hearing - Submitted by Tyyne Kelly

- Speech Pathologists participated in December conferences.
- Speech Pathologists have been conducting annual reviews and Re-evaluations.
- Speech Pathologists have been working as a department on continuing to look at caseload/workload.
- Speech Pathologists have been finding new and creative ways to send out activities and provide therapy during this pandemic.

English Learners (EL) - Submitted by Tom Myler

- The beginning of 2021 has been a very busy time for the EL Team. In addition to working with the EL students in person and/or remotely, the EL teachers continue to collaborate with each other and classroom teachers to best meet the needs of our EL, also known as **Emergent Bilingual**, community. **Emergent Bilingual** is a term now being utilized to recognize students who come to our schools already speaking one or more other languages, and are learning English. **Emergent Bilingual (EB)** is a positive term that considers the native language and skills students bring with them and sees the potential, cognitively and socially, for developing English proficiency while still honoring a student's first language. We will begin to move from English Learning (EL) to Emergent Bilingual (EB) in the upcoming months. ([Emergent Bilinguals – An Overview.](#))
- We have welcomed a number of new EL students in our schools since September. Our EL population, including students receiving service, on consultation or exempted, now numbers 282, K - 12. This is up 22% since 2017 - 2018 school year. Newington is following national trends where, according to the National Education Association, ELs comprise the fastest-growing segment of the US school population. By 2025, an estimated 25 percent of public school students will be ELs. The EL population in Newington, as a district, is approximately 7.1 percent, up from 6.1 percent in 2019. However the EL percentages of students at two of our Elementary schools are double that. (EG 14.4%. JP 15.4%). [EL students by percentage 2019, 2021](#)
- We also want to welcome Leilani Vega and Carina Rosa to our Department. Leilani is a bilingual EL Intern and works with high school and middle school students. Carina is a CCSU student who is pushing into High School classes to help support students.
- The EL teachers, like all EL teachers in Connecticut, are in the midst of **LAS Links** Testing. The LAS Links test is an annual assessment that measures an EL student's English proficiency in Speaking, Reading, Listening and Writing. The test determines a student's continued eligibility to receive services. LAS links takes approximately 2 1/2 to 3 1/2 hours for students to complete. The test is administered through the students' chromebooks over 1 - 4 testing sessions, depending on a student's age. K and grade 1 students require the assessment to be administered one on one with the EL teachers. Although remote administration of LAS links is available, the State encourages in person testing sessions.
- Scheduling students to take the exam is especially challenging this year. Many of our EL students are on a hybrid or remote schedule. Hybrid students are tested on the days they are in school. Remote learners

are scheduled for testing on Wednesdays, when other students are not in the building. EL teachers are connecting with families to have the students brought in to the schools. Students who are not able to come into the schools, will need to be tested remotely. To accommodate these circumstances, the State has extended the testing window to April 30, 2021.

- Although we ran into some technology testing issues this week, our very flexible and quick thinking EL teachers were able to conduct in person testing sessions using the remote option. The EL teachers will continue administering the LAS Links to students either in-person on school days, in person on Wednesdays, or remotely, over the next several weeks. Fortunately, the majority of the in-person students have already completed the assessment.
- Tom and Jackie are participating in a district wide Professional Development initiative with middle and high school teachers throughout the district. The focus of the PD is best practices for EL students. The needs of newcomers and the SIOP, Sheltered Instruction Observation Protocol, model will be explored (<https://www.cal.org/siop/about/>).
- At the high school EL students will celebrate **Read Across America** by reading books and stories to Elementary school students, virtually. High Schoolers will choose a book and record themselves reading it. The recordings will be placed in a presentation and then shared with the students at Elizabeth Green!

HEALTH SERVICE – Mercy Hetherington, Senior Nurse Administrator

- Nurses in all the schools are working on acquiring the rest of the mandated physicals in 3rd, 6th, and 10th grade, as well as completing screenings. The process has been more challenging this year due to the necessary COVID protocols.
- Each school nurse submitted the required Immunization Survey to the state. As always, Newington Public Schools have met with 100% compliance.
- The high school nurses are preparing for the spring sports season. Spring sport's physicals will be held at the high school, with Dr. MacGilpin, on March 23, 2021.
- The nurses have continued to spend the majority of their time doing contact tracing for staff and students who have been exposed to or are positive for COVID-19 being flexible with the continued changes made by both the CDC as well as the state of CT. Frequent reminders are going out to remind parents/students/staff of the needed guidelines to ensure the safety and wellness of all.
- COVID-19 is still rampant but we are optimistic that the vaccines will decrease these numbers. All staff were entered into the VAMS program and will receive their vaccines as soon as it is available. The Nurse Administrator is continuously working with Dr. Brummett, Charles Brown from DPH, and Dr. MacGilpin, our medical advisor to best meet the needs of the district.

MAINTENANCE/CUSTODIAL SERVICES (Plant Operations) – Dick Vida – Supervisor

- The custodial staff did an excellent job in removing the snowy slush and ice from our entrances and walkways during the recent snow storm.
- Our custodians continue to demonstrate their commitment to our "Kaizen - WIN & WIT" philosophy cleaning and sanitizing our schools during this challenging COVID Pandemic Period. Assisting in our

sanitizing efforts is the use of our "Electrostatic Sprayer System." Our schools continue to make a statement every day and maintain our own high standard "Military Wet Look."

MAINTENANCE/CUSTODIAL SERVICES (Maintenance Department) Dick Vida – Supervisor

- Door and hardware repairs are ongoing throughout the district and keep our locksmith busy.
- John Paterson boiler problem has been resolved and the necessary repairs completed.
- The District wide lighting upgrade and retrofit project is progressing nicely during the evening hours.
- Anna Reynolds and Transportation garage roof leaks have been addressed and repaired.
- The Elizabeth Green boiler room valve leak has been repaired.
- Field House Heat issue has been resolved and a new boiler gauge installed.

TRANSPORTATION – Dean Barnes, Director of Transportation

- The CT DMV Disqualification List is checked weekly. There were no Newington drivers on the list.
- In the month of January approximately 100 changes were made for new students, students changing to remote learning, and students coming back for in person learning.
- The transportation department has been assisting food services in delivering meals to student's at home on Wednesday afternoons.

BUSINESS/NON-INSTRUCTIONAL OPERATIONS – Finance Office

Monthly Expenditure Summary Report through January 31, 2021 follows.

Newington Board of Education

For 01/01/21 - 01/31/21

Expenditure Summary Report

FJEKS06A

Periods 07 - 07

Summary Expenditure Report

0 - Summary Format

Account No/Description	Original Budget	Adjusted Budget	Y-T-D Encumbrance	Period Expended	Y-T-D Expended	Available Balance	Percent
1002 Art	751,261.00	751,261.00	386,533.00	55,078.40	356,792.43	7,935.57	98.94
1006 Workforce Development	718,397.00	718,677.00	330,176.84	52,410.22	309,560.30	78,939.86	89.02
1008 Education Technology	1,761,847.00	1,774,074.00	1,109,881.93	102,254.63	855,771.68	-191,579.61	110.80
1012 English/Language Arts	4,270,827.00	4,267,805.00	1,927,559.13	308,364.38	1,906,279.54	433,966.33	89.83
1014 World Language	1,365,420.00	1,372,407.00	688,769.37	111,291.28	667,008.73	16,628.90	98.79
1020 Mathematics	4,342,738.00	4,334,780.00	2,269,526.97	166,265.45	1,898,776.15	166,476.88	96.16
1022 Music	1,173,918.00	1,188,979.00	610,097.62	92,610.95	570,749.96	8,131.42	99.32
1024 Wellness	1,548,038.00	1,567,676.00	815,970.13	120,363.79	727,780.93	23,924.94	98.47
1026 Reading	4,120,721.00	4,191,114.00	2,122,321.92	280,674.45	1,951,632.72	117,159.36	97.20
1028 Science	3,505,296.00	3,460,624.00	1,755,531.91	261,263.30	1,600,660.98	104,431.11	96.98
1029 STEM	610,511.00	610,511.00	308,923.38	44,353.76	270,348.31	31,239.31	94.88
1030 Social Studies	3,612,024.00	3,665,563.00	1,874,783.54	280,673.33	1,708,253.45	82,526.01	97.75
1190 Other Salaries	1,216,025.00	888,575.00	.00	44,345.21	196,020.92	692,554.08	22.06
1200 Special Education	10,804,854.00	10,934,405.00	3,876,729.04	115,994.11	5,456,816.20	1,600,859.76	85.36
1205 Homebound K-12	82,200.00	82,200.00	.00	846.13	6,781.03	75,418.97	8.25
1300 Continuing/Adult Education	104,949.00	104,949.00	12,298.24	2,588.90	39,354.48	53,296.28	49.22
2120 School Counseling Services	1,199,824.00	1,199,825.00	612,258.61	90,639.78	580,384.63	7,181.76	99.40
2130 Health/Nursing Services	630,007.00	704,061.00	248,751.79	52,413.23	297,101.44	158,207.77	77.53
2140 Psychological Services	1,282,176.00	1,203,273.00	679,524.60	99,804.90	600,399.40	-76,651.00	106.37
2150 Speech/Hearing	681,843.00	711,512.00	356,948.41	53,937.22	337,444.51	17,119.08	97.59
2210 Curriculum & Staff Development	324,399.00	324,399.00	61,328.90	11,670.68	126,201.87	136,868.23	57.81
2220 Media/Library Services	826,532.00	826,532.00	414,823.82	62,965.94	399,995.78	11,712.40	98.58
2310 Board of Education	567,784.00	557,784.00	363,561.60	939.18	47,639.59	146,582.81	73.72
2320 Central Direction	1,874,188.00	1,872,816.00	720,905.83	130,375.00	930,661.59	221,248.58	88.19
2410 Building Direction	3,916,490.00	3,974,865.00	1,428,894.46	275,097.61	1,964,248.39	581,722.15	85.36
2590 General Supplies	239,260.00	239,260.00	134,719.42	11,831.17	63,091.66	41,448.92	82.68
2610 Maintenance	2,226,885.00	2,226,885.00	562,190.21	142,428.90	804,203.28	860,491.51	61.36
2620 Plant Operation	4,909,874.00	4,913,876.00	1,474,574.97	392,315.91	2,437,993.02	1,001,308.01	79.62
2700 Transportation	3,364,257.00	3,363,857.00	855,197.74	190,285.65	1,125,225.06	1,383,434.20	58.87
2810 Evaluation, Planning & Dev	102,560.00	102,560.00	10,883.44	760.00	10,502.24	81,174.32	20.85
2900 Insurance	811,910.00	811,910.00	.00	3,376.00	476,361.47	335,548.53	58.67
2950 Employee Benefits	12,942,342.00	12,942,342.00	248,637.60	1,116,921.51	6,870,023.45	5,823,680.95	55.00
3210 Student Activities-Non-Athletics	170,847.00	170,847.00	400.00	.00	58,704.27	111,742.73	34.59
3220 Student Activities-Athletics	607,407.00	607,407.00	88,590.79	19,077.40	226,909.93	291,906.28	51.94
3300 Community Services	100,400.00	100,400.00	.00	.00	4,604.63	95,795.37	4.59
3500 Planning	.00	.00	.00	.00	.00	.00	.00
3600 COVID	.00	.00	128,768.84	64,368.17	-30,734.50	-98,034.34	.00
10 General Fund	76,768,011.00	76,768,011.00	26,480,064.05	4,758,586.54	35,853,549.52	14,434,397.43	81.20

Newington Public Schools Total Enrollment For 2/1/2021

School	PK3	PK4	K	1	2	3	4	5	6	7	8	9	10	11	12	Total 2/1/21	Total 1/4/21	Change	Part Time *	Open Choice **
Elizabeth Green	3	18	48	55	55	62	61									302	299	3	2	27
Anna Reynolds	7	25	70	76	75	66	79									398	401	-3	1	1
Ruth Chaffee	5	15	67	63	61	62	77									350	349	1	0	9
John Paterson	6	23	67	83	88	61	64									392	393	-1	1	17
Martin Kellogg								144	142	164	162					612	616	-4	0	11
John Wallace								134	166	158	174					632	633	-1	0	22
High School												320	319	318	304	1261	1282	-21	7	21
IN DISTRICT TOTAL	21	81	252	277	279	251	281	278	308	322	336	320	319	318	304	3947	3973	-26	11	108

Outplacement and Special Ed Magnet Student Enrollment For 2/1/2021

School	PK3	PK4	K	1	2	3	4	5	6	7	8	9	10	11	12	Total 2/1/21	Total 1/4/21	Change	Part Time *	Open Choice **
SE Out of District DCF/DDS/Court Placement	0	0	0	0	0	0	0	0	0	0	0	2	2	0	0	4	3	1	0	0
SE Out of District LEA Placement	0	1	0	0	4	0	1	2	1	0	2	4	3	1	11	30	30	0	2	2
SE Out of District Parent (Magnet) Placement	0	3	1	1	3	2	2	0	4	0	2	4	1	0	0	23	25	-2	0	0
SE OOD TOTAL	0	4	1	1	7	2	3	2	5	0	4	10	6	1	11	57	58	-1	2	2

* Included in totals. Part Time students do not attend the listed school for the full school day. This includes Pre-K Speech Only and Greater Hartford Academy of the Arts Part-Time students.

** Included in totals. Currently 2.8% of students are Open Choice

Regular Ed Magnet and Other Out of District Student Totals (As of Oct. 2020 PSIS reporting)

School	PK3 †	PK4 †	K	1	2	3	4	5	6	7	8	9	10	11	12	Total 10/1/20
CREC Magnet	7	6	5	5	6	4	7	3	0	7	3	5	3	2	3	66
LEARN Magnet	0	0	1	1	0	0	1	1	0	0	0	0	1	0	1	6
Other LEA Magnet	0	0	0	0	1	0	0	0	1	0	0	1	1	2	0	6
Hartford Reg. Magnet †	10	12	5	4	11	3	2	4	4	5	2	2	5	2	8	79
Technical School †	0	0	0	0	0	0	0	0	0	0	0	3	3	4	2	12
Home Schooled † ‡	0	0	2	4	4	3	1	1	5	5	3	2	3	1	1	35
RE OOD TOTAL	17	18	13	14	22	10	11	9	10	17	8	13	16	11	15	204

† No billing for HREM, Technical School, or Home Schooled Students. No billing for all PK3 or PK4 students

‡ Only Home Schooled students who have confirmed with the district this year are included.

FEB 24 2021

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DATE: February 19, 2021

TO: Members of the Board of Education

FROM: Dr. Maureen L. Brummett, Superintendent of Schools

SUBJECT: **ADOPTION - 2021-2022 BOARD OF EDUCATION BUDGET
AND POSSIBLE SUBMISSION TO THE TOWN MANAGER**

The Board of Education has had an opportunity to review each of the program areas in the 2021-2022 Preliminary Educational Budget as submitted by the Superintendent of Schools. On Wednesday, February 24, 2021, the Board of Education will meet for discussion of possible adjustments/adoption. All additional information previously requested will be provided to the Board.

The first step in the adoption process would be to pass a motion adopting the Superintendent of Schools' Proposed Budget, and then to adjust the budget as agreed by the Board. A motion will need to be made to adopt the Superintendent's Proposed Budget for the 2021-2022 year. This simply means the Board takes over control of the budget. It does not mean the budget needs to be transmitted. That will occur at a later meeting.

Recommended Motion:

Move the Newington Board of Education adopt the Superintendent of Schools' Proposed Budget for 2021-2022 of \$77,411,613 or 0.84% .

Once this motion has been passed, the Board of Education can pass a series of additional motions to adjust the budget estimates. The process for adjustments involves a recommended motion by a Board member in the following format.

Recommended Motion:

Move the 2021-2022 Board of Education budget be adjusted by subtraction of (\$150,000) in account 1200-111 for recognition of Pre-K tuition received that will be offset against the Board of Education budget. The budget is now \$77,261,613 or 0.64%.

Once the Board of Education has completed all adjustments to the budget, the funding proposal can be forwarded to the Town Manager. A recommended motion format would be as follows:

Recommended Motion To Transmit Budget:

Move the Board of Education transmit the 2021-2022 budget to the Town Manager in the amount of \$ _____ which represents an increase of ____%.

DATE: February 19, 2021
TO: Members of the Board of Education
FROM: Dr. Maureen L. Brummett, Superintendent of Schools
SUBJECT: **Health Benefits Fund Performance - Fiscal 2020/2021
(Preliminary Report – Seven Months Actual)**

FEB 24 2021

F 2

I. Background:

In August 1996, the Town General Government and the Board of Education signed a formal agreement for the ongoing administration and funding of the self-insured health benefits program. As part of this agreement, the Board assumed responsibility to fund its portion of the health benefits program to the “projected cost” level identified by Blue Cross/Blue Shield in the annual renewal package. An additional provision of the HBF agreement calls for an interim financial review of the plan each year. This task is to be completed by March 20th each year. The financial review recalculates the “projected cost” for the current fiscal year and determines if contributions are trending above or below the revised “projected cost”.

The March 20th review takes the initial “projected cost” of the health benefits program and recalculates it based on a specific formula outlined in the Board/Town HBF Administrative Agreement. Based on a favorable March 20th revision to the “projected cost” of the plan, Article # 4 of the HBF Administrative Agreement allows the Board and/or Town to either, a) reduce monthly contributions to the HBF during the remainder of the current fiscal year, or b), carry the estimated “credit” forward to the next fiscal year and potentially reduce next year’s required contribution to the HBF (based on the final “settlement”).

The maximum amount that contributions can be reduced in any year is the differential between the original “projected cost” for the plan and the revised “projected cost”. The Town must be notified in writing no later than April 8th if the Board wishes to exercise its option and reduce contributions for the remainder of the current fiscal year. If the Board takes no action by April 8th, any “credit” that becomes available due to favorable performance of the HBF program will automatically be applied to the Board’s financial responsibility to the HBF for the next fiscal year.

Based on an unfavorable March 20th revision to the “projected cost” of the health benefits program, the Board would have no additional financial responsibility to the HBF for the current fiscal year beyond the original planned contributions.

In the event a reduction in contributions is authorized, the Board continues to maintain the responsibility for the financial performance of its portion of the HBF until the last day of the fiscal year. If claims should significantly increase during the last three months of the fiscal year, the Board is obligated to make the HBF whole for any shortages created by their actions. This would restore funding to the original planned contribution level for that fiscal year.

By October 1st each year, a comprehensive reconciliation of plan activities for the prior fiscal year is conducted. This “settlement” makes a final determination of any surplus or shortage on prior year operations. Any additional “credit” that is realized from this “settlement” will be applied against the “projected cost” of the HBF for the year in progress.

II. Health Benefit Fund Recap for 2020-2021:

Through January 31, 2021, actual claims for the Board of Education portion of the HBF are running somewhere between \$300,000 and \$500,000 below anticipated costs. January claim information from Anthem is incomplete at this time. Also as of this date, there are several larger claim cases that may exceed the stop loss threshold of \$175,000 before the end of the plan year. There are also several other cases that have claim costs which have exceeded \$50,000 so far this fiscal year. Stop loss insurance is in place to protect the plan from catastrophic claims in excess of the \$175,000 per person limit. No adjustment for stop loss recoveries are needed at this time.

The High Deductible Health Plan (HDHP) design is built around employee cost participation through a deductible schedule. Single individuals have a \$2,000 deductible while 2 Person or Families have a \$4,000 deductible. These deductibles need to be satisfied prior to the plan paying actual claims on behalf of the employee. Because of this, claims paid in the earlier months of the fiscal year will be less than the latter half of the year. Once the deductibles are reached, the plan pays a greater share of the costs. Each year, we should expect that monthly claim expenses will be greater during the final five months of the plan year.

The current positive claim cost position of between \$300,000 and \$500,000 needs to recognize a higher trend of claims for the remainder of the plan year. Approximately 50% of claims occur through the first 7 months of the plan year and the remaining 50% occur during the last 5 months of the plan year. Applying this rule of thumb to the interim results for 2020-2021 indicates that the final credit will be less than the preliminary calculation. These calculation details will be firmed up for the March 24th report update.

Once February cost information is received, the actual claims of the first eight months of the current fiscal year (2020-2021) are then combined with the actual claims incurred during the last four months of the prior fiscal year (2019-2020). This total is then compared to the estimated cost for the plan for 2020-2021 to determine if the BOE cost trend is favorable or unfavorable to initial estimates.

Based on preliminary information, the potential credit calculated by formula will be positive when compared to the original estimate of plan costs. A positive result indicates that the actual plan costs are running better than estimated costs.

Please keep in mind that the volatile nature of claims could adversely impact the available credit in a very short time frame. Because of the uncertainty in forecasting an accurate final credit amount, a conservative approach is advised in the decision making process for use of the HBF credit.

The use of any funding from the HBF credit has varied in prior years. The Board of Education has, at times, taken a portion or all of the available funds from the HBF credit during the fiscal year in progress. The Board also has, at other times, carried the funds available from the HBF credit to the new fiscal year. Any funds that become available through the HBF credit have typically been redirected from Employee Benefits and then used to purchase items that were deleted from the new budget (i.e. technology needs).

Presuming the BOE chooses to wait until the final HBF calculation is available, any surplus in funding realized will be carried forward to the next fiscal year and be included as part of the October 2021 plan settlement with any credit being utilized to reduce current fiscal year funding for the HBF.

The Board will be asked to take action at the March 24, 2021 Board of Education meeting.

DATE; February 19, 2021

FEB 24 2021

TO: Members of the Board of Education

F 3

FROM: Dr. Maureen L. Brummett, Superintendent of Schools

SUBJECT: **BOE FACILITIES COMMITTEE AS STANDING PROJECT BUILDING COMMITTEE**

Because of pandemic related resource limitations with respect to in-house staff, it will probably not be possible for the school district to execute its BOE CIP plan as proposed for the remainder of fiscal 2020-2021 and fiscal 2021-2022. This will require that the BOE re-prioritize its project opportunities and a) shift certain projects from one fiscal year to the other and vice versa, or b) use the additional financial resources that become available from deferred projects to expand the scope of an existing project that is moving forward (i.e. roof replacement work) and make more substantial progress in this area.

Typically, BOE CIP projects are designed below the \$250,000 Project Building Committee threshold so that this requirement is not activated. Many of the BOE projects done through the BOE CIP Account are designed around the summer season when school is not in session and time is of the essence in completing the work.

Because of the unique circumstances this year, roof replacement work at NHS has been identified as a priority by both the BOE Facilities Committee and the Town Wide Facilities study that was recently done. Being able to expand the scope of the NHS roof work this year to be greater than \$250,000 would be one of the best possible uses of our available funding.

The NHS roof sections identified for replacement include the entire STEM education area, the Art Department, the Auditorium, the Auditorium Lobby, and the Music Wing. Essential roof replacement work that needs to be done at NHS over the next two summers totals approximately 45,000 square feet. A rough estimate of the overall cost to do this work would be between \$1,000,000 and \$1,300,000. This would also include brick masonry modifications to the exterior parapet walls because the roof pitch needs to be changed throughout these areas. Once these critical needs are addressed, the remaining two sections of the North Wing of NHS total approximately 15,000 square feet. Estimated reroofing costs for these sections would be about \$400,000. And then once the North End is complete, there will still be about 70,000 square feet of additional roof replacement work needed for the South Wing and 3 story center core of the school that should be scheduled to start around 2025. Preliminary estimates for this work would be about \$1,750,000.

To expand the size/scope of projects that could be done through the BOE CIP would require the Town Council to take action and appoint a Project Building Committee for every project that is expected to exceed \$250,000 in costs. This could be done on a project by project basis. The alternative that is being proposed is that the Town Council appoint the BOE Facilities Committee to be the Standing Project Building Committee for all BOE CIP Projects that exceed the PBC threshold of \$250,000. This will require that the Board of Education take action to request that the Town Council consider this idea. The Town Council would then need to take formal action appointing the BOE Facilities Committee to act as the Standing Project Building Committee for BOE CIP projects in excess of the \$250,000 threshold.

Recommended Motion:

Move that the Newington Board of Education request that the Newington Town Council appoint the Board of Education Facilities Committee as the Standing Project Building Committee for any projects funded through the BOE CIP Account that meet the financial threshold that require a building committee (currently \$250,000).