

BOARD OF EDUCATION  
FACILITIES COMMITTEE MEETING  
MINUTES  
April 1, 2020 (Virtual Meeting)

**I. Call to Order**

Committee Chairperson Mr. Robert Tofeldt, Sr. called the virtual meeting of the Facilities Committee of the Newington Board of Education to order at 1:05 p.m.

**II. Roll Call**

Board of Education Committee members present at the meeting were Mr. Robert Tofeldt, Sr., Committee Chairperson, Mr. Bruce Fletcher, and Mrs. Cindy Stamm.

Others Present: Mr. Paul Vessella, Mr. Steven Silvia, Mrs. Emily Guion, Mr. Stephen Woods, Mrs. Carol Duggan, Mr. Chris Miner, Jason Smith (joined 1:44 pm)

Administrators present at the meeting were Dr. Maureen Brummett and Mr. Lou Jachimowicz

**III. Public Participation**

None

**IV. Old Business**

None

**V. New Business**

Information was presented to properly evaluate the RFP submittals for an Owner's project Representative for the potential Anna Reynolds "Renovate as New" project as well as a common set of background information about the State of Connecticut grant application process and the information that needs to be submitted with the Grant Application.

The Committee reviewed potential questions Owner's Project Representative Video Conference Interviews. The virtual interviews were scheduled on Friday, April 3, 2020.

**VI. Public Participation**

None

**VII. Adjournment**

Bruce Fletcher moved to adjourn the meeting.

Cindy Stamm seconded the motion.

Motion passed unanimously

The meeting was adjourned at 2:14 p.m.