

**BOARD OF EDUCATION
NEWINGTON PUBLIC SCHOOLS
NEWINGTON, CT 06111**

Newington Town Hall
Helen Nelson Meeting Room
Thursday, October 10, 2019
7:00 p.m.

AGENDA

- A. Call to Order
Pledge of Allegiance

- B. Presentations of Awards/Proclamations
 - 1. Presentation – Resolution Honoring School Cafeteria Staff
 - 2. Presentation – Resolution Honoring School Bus Drivers
 - 3. Presentation - Everyday Hero

- C. Public Participation on Any Matter Related to Board Responsibilities
(In Person/Via Telephone: 860-665-8736)

- D. Consent Agenda
 - 1. Approval of Minutes – Regular Meeting – September 25, 2019

- E. Old Business
None

- F. New Business
Standing Committee Information Items
 - Report – Finance Committee
 - Report – Facilities Committee
 - Report – Student Policy Committee - 9/25/19, 10/07/19
 - Report – Curriculum Committee – 9/11/19
 - Report – Executive Committee
 - Report – Student Representatives
 - 1. Discussion – Textbook for Approval
 - 2. Discussion – Board Policies
 - 3. Update - Preschool Program Expansion (AM/PM)
 - 4. Update – Grade 8 Trip
 - 5. Action – Health Benefit Fund

- G. Superintendent of Schools’ Report

- H. Public Participation on Any Matter Related to Board Responsibilities
(In Person/Via Telephone: 860-665-8736)

- I. Remarks by Board Members

- J. Adjournment

OCT 10 2019

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**BOARD OF EDUCATION
NEWINGTON PUBLIC SCHOOLS
NEWINGTON, CT 06111**

Newington Town Hall
Helen W. Nelson Meeting Room
Wednesday, September 25, 2019
7:00 p.m.

REGULAR MEETING

PRESENT: Vice Chairperson Emily Guion, Michael Branda,
Dr. Sharon Braverman, Danielle Drozd, Steven Silvia, Cindy Stamm,
Robert Tofeldt, Paul Vessella

ABSENT: Joshua Shulman

ADMINISTRATION: Dr. Maureen Brummett, Lou Jachimowicz, Wendy Crouse,
Stephen Foresi

A. Call to Order

Vice Chairperson Emily Guion called the Regular Meeting of the Newington Board of Education to order at 7:01 p.m.

Pledge of Allegiance

B. Presentation of Awards/Proclamations

Recognition of PTA/PTO/PAC Officers

C. Public Participation on Any Matter Related to Board Responsibilities

D. Consent Agenda

1. Approval of Minutes – Regular Meeting – May 22, 2019
2. Approval of Minutes – Informational Meeting – September 11, 2019

MOTION: Sharon Braverman moved to approve the consent agenda as presented. Paul Vessella seconded. The motion passed unanimously.

E. Old Business

None

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F. New Business

1. Action – Budget 2020-2021 Guidelines

MOTION: Cindy Stamm moved the Board of Education approve the budget guidelines for the 2020-2021 school year as reviewed on September 11, 2019. Michael Branda seconded. The motion passed unanimously.

2. Action – NHS Request for March Conference Date Change

MOTION: Paul Vessella moved the Newington Board of Education change the dates of the high school parent-teacher conferences from March 18 and 19, 2020 to March 25 and 26, 2020. Danielle Drozd seconded. The motion passed unanimously.

3. Action – Establishment of Firm Graduation

MOTION: Michael Branda moved the Board of Education approve June 12, 2020 as a firm graduation date for students in Grade 12 at Newington High School. Robert Tofeldt seconded. The motion passed unanimously.

4. Action – Resolution Honoring Cafeteria Workers (October 10, 2019)

MOTION: Cindy Stamm moved the Board of Education approve a resolution honoring school cafeteria workers and proclaiming Thursday, October 10, 2019 as School Cafeteria Workers' Day. Paul Vessella seconded. The motion passed unanimously.

5. Action – Resolution Honoring School Bus Drivers (October 10, 2019)

MOTION: Michael Branda moved the Board of Education approve the resolution honoring school bus drivers and proclaiming Thursday, October 10, 2019 as School Bus Drivers' Day. Danielle Drozd seconded. The motion passed 7-0; 1 abstained.

Lou Jachimowicz arrived at the meeting at 7:26 p.m.

6. Action – Resolution Honoring School Custodians and Maintenance Workers (November 12, 2019)

MOTION: Robert Tofeldt moved the Board of Education approve the resolution honoring school custodians and maintenance workers and proclaiming Tuesday, November 12, 2019 as School Custodian and Maintenance Workers' Day. Cindy Stamm seconded. The motion passed unanimously.

7. Action – Meeting Cancellation October 23, 2019

MOTION: Paul Vessella moved the Board of Education cancel the regular meeting scheduled for Wednesday, October 23, 2019. Danielle Drozd seconded. The motion passed unanimously.

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8. Action – Child Nutrition Programs – Signature Change

MOTION: **Authorized Signatures Change Form:** Paul Vessella moved the Board of Education designate and authorize Maureen Brummett, Ed.D, Superintendent of Schools, to sign the ED-099 Agreement for Child Nutrition Programs and to sign claims for reimbursement. In the absence or incapacity of Maureen Brummett, Ed.D, the second person designated and authorized to sign claims for reimbursement shall be Mr. Stephen Foresi, Assistant Superintendent of Schools. Danielle Drozd seconded. The motion passed unanimously.

G. Superintendent of Schools’ Report

H. Public Participation on Any Matter Related to Board Responsibilities

I. Remarks by Board Members

L. Adjournment

MOTION: Danielle Drozd moved to adjourn. Michael Branda seconded. The motion passed unanimously.

The meeting was adjourned at 7:58 p.m.

Respectfully submitted,

Dr. Sharon Braverman, Secretary

Debra O. Craig, Board Clerk

PUBLIC PARTICIPATION

None

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F

BOARD OF EDUCATION

POLICY STANDING SUB-COMMITTEE

MINUTES

Wednesday, September 25, 2019

Conference Room A

6:00 p.m.

- I. Call to Order – 6:10 p.m. by Dr. Sharon Braverman
- II. Roll Call – Dr. Sharon Braverman, Bob Tofeldt, Michael Branda, Ramsey Binnington (Intern), Dr. Maureen Brummett
- III. Public Participation – None
- IV. Old Business
None
- V. New Business
 1. Review 2019 Summer Legislative Policy Updates
 - a. The team reviewed the following educational policies based on potential impact by new legislation:
 - **MISSION-GOALS-OBJECTIVES SERIES 0000**
 - School District Goals and Objectives 0200
 - **BUSINESS & NON-INSTRUCTIONAL OPERATIONS SERIES 3000**
 - Goals and Objectives 3010
 - Non-Lapsing Education Fund 3171.1
 - Non-Lapsing Education Fund MOU 3171.1 Appendix
 - Safety 3516
 - **PERSONNEL - CERTIFIED/NON-CERTIFIED SERIES 4000**
 - Professional Learning/Development 4131
 - Staff Conduct 4219
 - Security Check and Fingerprint 4212.5
 - **STUDENTS SERIES 5000**
 - Homeless Students 5118.1
 - Administering Medications 5141.21
 - Administering Medications 5141.21 FORM A
 - Administering Medications 5141.21 FORM B
 - Student Discipline 5144
 - **INSTRUCTIONAL SERIES 6000**
 - Special Education 6171

2. Discuss specific Policy requiring Board action – no action at this time, decided to continue to review and re-meet to discuss final action to present to the BOE.
3. Determine next steps – Meet again on a mutually available date.

VI. Public Participation - None

VII. Adjournment – 7:56 p.m. via Dr. Sharon Braverman

BOARD OF EDUCATION
CURRICULUM STANDING COMMITTEE
MINUTES

OCT 10 2019

Wednesday, September 11, 2019

F

I. Call to Order

Committee Chairperson Emily Guion called the meeting of the Curriculum Standing Committee of the Newington Board of Education to order at 6:00 p.m.

II. Roll Call

Present at the meeting were Mrs. Emily Guion, Committee Chairperson, Mr. Michael Branda, Mrs. Danielle Drozd, Mr. Paul Vessella, Mrs. Wendy Crouse, and Dr. Maureen Brummett.

III. Public Participation

None

IV. Old Business

None

V. New Business

1. **Graduation Requirements** - Kristen Freeman, Director of Curriculum and Instruction, and Seth Korn, Director of School Counseling and Assessment, provided an overview of recommended changes to graduation requirements based on information from the state.
2. **Meeting Dates and Topics** - The committee discussed possible topics aligned to meeting dates for the school year.

VI. Public Participation

None

VII. Adjournment

The meeting adjourned at 6:48 p.m.

Committee Members:

Mrs. Emily Guion, Chairperson

Mr. Michael Branda

Mrs. Danielle Drozd

Mr. Paul Vessella

OCT 10 2019

FI

DATE: September 27, 2019
TO: Members of the Board of Education
FROM: Wendy Crouse, Assistant Superintendent of Curriculum & Instruction
SUBJECT: **APPROVAL – TEXTBOOK SELECTIONS**



The Board of Education policy regarding textbook selection and adoption indicates that textbooks or novels considered for purchase for the first time will be purchased only after approval by the Board of Education which is in accordance with the provisions of the Connecticut General Statutes.

On Thursday, October 10, 2019, I will present a new textbook for the Boards' review for adoption. The textbook will be used for students who are English Learners and/or reading below grade-level.

<u>Title</u>	<u>Author</u>	<u>Grade(s)</u>	<u>Copyright</u>
Building Citizenship: Civics & Economics	Remy, Patrick, Saffell, Clayton	11/12	2018

A copy of the textbook will be available for Board of Education members' review at the October 10, 2019 Board of Education meeting and in the Superintendent's Office through November 12, 2019.

Attachment: Textbook Adoption Form

NEWINGTON PUBLIC SCHOOLS TEXTBOOK ADOPTION FORM

1. Title of Recommended Textbook **Building Citizenship: Civics & Economics**
2. Name of Author(s) **Remy, Patrick, Saffell, Clayton**
3. Name of Publisher **McGraw Hill Education**
4. Copyright Date **2018** 5. List Price **\$104.01 (Student Suite includes SE, 7-year digital text and resources)**
6. No. of Copies **30** 7. Total Cost **\$3,369.92**
8. Is this a revision of an earlier book? **No**
9. For what: Subject **American Government and Citizenship**
 Grade(s) **11/12**
 Purpose **Student Textbook**
10. What book does the recommended book supplement or replace?
 Title **2003 Magruder's American Government (Prentice Hall)**
11. List the books with which the recommended book has been compared.

<u>TITLE</u>	<u>PUBLISHER</u>	<u>COPYRIGHT DATE/LIST PRICE</u>
<i>Magruder's American Government</i>	Pearson	2016/\$109.97
<i>We the People: The Citizen and the Constitution Program</i>	We the People/Center for Civic Education	2007/\$29.00


12. State the reason for change in textbook and why the recommended book was selected (include how it aligns to the CT Core standards).

- | |
|--|
| <ul style="list-style-type: none"> ● Aligns to the Connecticut Social Studies Framework and the NPS American Government curriculum ● Text is in digital format as well as hard copy. ● Replaces a 2003 edition of a text purchased at time of earlier curriculum revision ● Readability suitable for college prep level course, for students who are below grade-level reading and ELL students. |
|--|

13. Old textbooks made obsolete by this adoption:
- Title of old book **2003 Magruder's American Government**
- Publisher of old book **Prentice Hall**
- Copyright date **2003** Number of copies **N/A** Date of Purchase **2005**

Approved by:


Coordinator


Director of Curriculum and Instruction


Assistant Superintendent

Board of Education Adoption Date

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F 2

DATE: October 4, 2019
TO: Members of the Board of Education
FROM: Stephen Foresi, Assistant Superintendent of Schools
SUBJECT: **BOARD POLICIES**

The Board of Education Policy Committee has reviewed and revised the following policies outlined below. Each policy revision will be available for your review and discussion in your Board folder the evening of the October 10, 2019 Board of Education meeting.

- **MISSION-GOALS-OBJECTIVES SERIES 0000**
 - School District Goals and Objectives 0200
- **COMMUNITY RELATIONS SERIES 1000**
- **ADMINISTRATION SERIES 2000**
- **BUSINESS & NON-INSTRUCTIONAL OPERATIONS SERIES 3000**
 - Goals and Objectives 3010
 - Non-Lapsing Education Fund 3171.1
 - Non-Lapsing Education Fund MOU 3171.1 Appendix
 - Safety 3516
- **PERSONNEL - CERTIFIED/NON-CERTIFIED SERIES 4000**
 - Professional Learning/Development 4131
 - Staff Conduct 4219
 - Security Check and Fingerprint 4212.5
- **STUDENTS SERIES 5000**
 - Homeless Students 5118.1
 - Administering Medications 5141.21
 - Administering Medications 5141.21 FORM A
 - Administering Medications 5141.21 FORM B
 - Student Discipline 5144
- **INSTRUCTIONAL SERIES 6000**
 - Special Education 6171
- **CONSTRUCTION SERIES 7000**
- **BYLAWS OF THE BOARD SERIES 9000**

OCT 10 2019

F3

DATE: October 4, 2019
TO: Members of the Board of Education
FROM: Dr. Maureen L. Brummett, Superintendent of Schools
SUBJECT: **UPDATE - PRESCHOOL PROGRAM EXPANSION (AM/PM)**

This update is regarding moving toward the goal of providing pre-school to all 4-year old children by opening two additional classrooms in the fall of 2020. Currently there are two preschool programs with four classrooms within the school district. John Paterson and Anna Reynolds house a 3 and 4 year old, 10 hour a week special education preschool program with typical peers. There is one classroom at Reynolds and two at Paterson. Elizabeth Green houses a full day self-contained special education program for preschool aged children requiring specialized support.

The preschool program expansion is proposed to provide half-day sessions that would run 2.5 hours per day for 3 and 4 year old students. The program would service up to 15 students per session for a potential of up to 30 students per year for each classroom.

This program would give Newington parents the option to have their children experience early literacy skills, socialization, and exposure to school routines and expectations taught by PK certified teachers prior to entering Kindergarten. This option may also entice parents to keep their children in the local school setting vs. sending them to a magnet school or private/parochial school.

The goal of this proposal is to support the learning progressions within the Early Learning and Development Standards to:

- promote equity for all children, through the setting of high, but appropriate, expectations;
- provide high-quality early learning experiences;
- provide age-appropriate content and approaches to children's learning;

so that every Newington 4 year old acquires early literacy skills, numeracy skills, socialization, and student/school skills.

This program would give students exposure to academics and socialization to prepare them for future success.

Data Analysis to support the proposal

**Analysis of Newington Special Education Preschool Programs and lottery participation yearly:* Newington Public Schools program includes special needs children and typical peers. The enrollment of typical peers is based on screening sessions which occur three times a year and a lottery system. The number of typical peers enrolled is minimal compared to the number of students who attend screening sessions. The current program runs 2.5 hours per day for 4 days per week for a total of 10 hours per week.

**Analysis of projected number of 4-year old children:* The chart below indicates the projections by school and year. In order to provide half-day sessions for 260 preschool students, the program would require 8 classrooms dedicated to 4-year old students.

Projected number of 4-year old children by year and school							
YEAR	EG	AR	NORTH	JP	RC	SOUTH	TOTAL
2017-18	49	83	132	66	59	125	257
2018-19	49	83	132	66	59	125	257
2019-20	49	83	132	66	59	125	257
2020-21	50	84	134	67	60	127	261
2021-22	48	82	130	66	59	125	255

**Analysis of current population requiring special education services:* The chart below indicates the number of students with disabilities receiving services by the school district in which they reside.

Current number of Students with Disabilities by School							
	Special Education			Speech/Language only			Total
	3 yr.	4 yr.	Total	3 yr.	4 yr.	Total	
Reynolds	6	8	14	1	1	2	16
Green	2	5	7	0	0	0	7
Paterson	3	3	6	1	2	3	9
Chaffee	1	3	4	1	5	6	10

Implementation timeline

What is the timeline for implementation and/or roll-out?

- 2019-Spring 2020: Identify facilities for 2 additional preschool classrooms.
- Roll-out plan: Fall-Winter 2019- Develop letter to parents regarding program and lottery, develop plan for lottery, set date for lottery.

- Spring 2020- Distribute letters to parents regarding student participation in program, registration for school, hire teachers and support staff.
- Fall 2020- Open 2 additional classrooms

New staff required 2.0 FTE Certified Special Education/PK Teachers and 4.0 FTE Tutors

New materials/resources/facility

New Materials: Preschool Classroom Necessities; Furniture- teacher desk, teacher chair, file cabinet; phone. Technology- computer

Facility: 2 Additional Classrooms set aside for pre-k at Ruth Chaffee and Anna Reynolds.


Please find attached communication from the State Department of Education dated September 30, 2019 for additional information.



STATE OF CONNECTICUT
STATE DEPARTMENT OF EDUCATION



TO: Directors of Special Education

FROM: Bryan Klimkiewicz, Special Education Division Director 

DATE: September 30, 2019

SUBJECT: Preschool Least Restrictive Environment

The purpose of this correspondence is to review with local education agencies (LEAs) the obligation to provide a free and appropriate public education (FAPE) in the least restrictive environment (LRE) for 3, 4 and 5-year-olds who qualify for preschool special education services.

To provide FAPE in the LRE, an LEA must have a continuum of services available and planning and placement teams must make individual decisions to develop an individualized education program (IEP) for each child that is reasonably calculated for them to benefit from their education.

The U.S. Department of Education (ED), Office for Special Education and Rehabilitation Services has issued guidanceⁱ in a "Dear Colleague" letter with regard to the LRE for preschool special education. The letter includes the following:

Before a child with a disability can be placed outside the regular educational environment, the group of persons making the placement decision must consider whether supplementary aids and services could be provided that would enable the education of the child, including a preschool child with a disability, in the regular education setting to be achieved satisfactorily. [34 CFR § 300.114(a)(2)]

For a classroom to be considered a regular education setting, at least 50 percent of the students in the classroom must be typically developing peers (students without an IEP). An LEA may choose to develop an in-district high-quality general education preschool program or choose to explore alternative methods to make FAPE in the LRE available to preschoolers, such as partnering with Head Start and/or community-based high-quality early childhood programs. The U.S. Department of Health and Human Services, in collaboration with the ED, have developed a joint Policy Statement on the Inclusion of Children with Disabilities in Early Childhood Programs (2015)ⁱⁱ that offers recommendations for increasing the inclusion of preschool children with disabilities in high-quality early childhood programs.

The Connecticut State Department of Education collects information about preschool LRE and reports this information to the ED Office of Special Education Programs. The IDEA Part B Annual Performance Report Indicator 6 is the percent of preschool children with IEPs in settings with typically developing peers. Indicator 6 is calculated by using time with nondisabled peers⁷

data from page 11 of the IEP and Placement/Setting information from page 12 of the IEP. The 2018 target for Indicator 6 was 78 percent of students receiving the majority of special education and related services with nondisabled peers. Connecticut's 2018 performance (69.65 percent) reflects a decreased percentage for the third consecutive year. (2017: 71.18 percent and 2016: 72.64 percent)

If your Indicator 6 data was below 70 percent, Andrea Brinnel, 619 Part B funds manager, will contact you in the near future.

Thank you for your continuing efforts to support our youngest scholars.

ⁱ U.S. Department of Education Dear Colleague Letter, January 9, 2017,
<https://www2.ed.gov/policy/speced/guid/idea/memosdcltrs/preschool-lre-dcl-1-10-17.pdf>

ⁱⁱ U.S. Department of Health and Human Services and U.S. Department of Education, September 14, 2015,
<https://www2.ed.gov/policy/speced/guid/earlylearning/joint-statement-full-text.pdf>

OCT 10 2019

F4

DATE: October 4, 2019
TO: Members of the Board of Education
FROM: Dr. Maureen L. Brummett, Superintendent of Schools
SUBJECT: **GRADE 8 FIELD TRIPS**

Listed below are upcoming field trips for grade 8 students at John Wallace Middle School and Martin Kellogg Middle School.

Fall Field Trip: Boston/Freedom Trail/North Church/Paul Revere

Dates: October 17th (MK) and 23rd (JW)

Approximate Cost: \$75

Sites to Visit: <https://www.thefreedomtrail.org/tours/walk-history>

Curriculum Alignment:

Social Studies - Thinking Like a Historian/American Revolution (Unit 1)

Winter Field Trip: Harriet Beecher Stowe and Mark Twain House

Approximate Dates: Late March? (not March 30th, 31st, April 2nd, 3rd, 4th) (2 days per school)

Approximate Cost: \$20 per student to tour both houses and participate in a program

Stowe & Twain: Effecting Social Change (Grades 7-12) Students discuss Stowe's Uncle Tom's Cabin and Twain's Adventures of Huckleberry Finn. They explore the questions: "Is the United States a 'just' society?" and "How has the concept of justice evolved over time — from slavery through the Civil Rights movement to the present?"

Sites to Visit: <https://www.harrietbeecherstowecenter.org/programs-learning/school-programs-tours/>

Curriculum Alignment:

Social Studies - Slavery and the Path to War/Civil War (Units 6&7)

Spring Field Trip: New York

Approximate Dates: Not May 1 (2 days per school)

Approximate Cost: \$15 per person for 9/11 museum, \$13 per person for tenement museum, \$75 per group (30 kids per group) for each museum

Sites to Visit: 9/11 museum, tenement museum, holocaust museum

Curriculum Alignment:

- Language Arts classes read *Night* and they will have read *Anne Frank* in 7th grade
- State Legislation (<https://www.nbcconnecticut.com/news/local/Governor-Signs-Legislation-to-Require-Holocaust-Education-482290401.html>)
- Social Studies - Expanding West/The Industrial Revolution (Unit 5)

OCT 10 2019

F 5

DATE: October 4, 2019
TO: Members of the Board of Education
FROM: Dr. Maureen L. Brummett, Superintendent of Schools
SUBJECT: **HEALTH BENEFIT FUNDS**

MB

In March of 2019, the Director of Finance indicated to the Board of Education, in accordance with the Health Benefits Fund Memorandum of Understanding, that the Town had revised the projection of the cost of the Board and Town health benefits for the 2018-2019 year. The recalculation provided the Board of Education with an opportunity to reallocate \$585,262 that had been budgeted for health care costs, but not anticipated to be spent. The Board chose to wait until the actual amount, rather than a projected amount, was determined. The Board would then use these funds to offset HBF Plan expenses for 2019-2020.

On September 27, 2019, the Town Director of Finance forwarded a memo to the Board of Education indicating the final calculation for the 2018-2019 year indicated the Board was due a credit of \$453,319. The Board will now forward a memo to the Town Finance Director indicating this credit would be used to offset the Board of Education obligation to the Health Benefit Fund for 2019-2020.

Recommended Motion:

Move that the Board of Education direct the Superintendent of Schools to inform the Town that the Health Benefit Credit in the amount of \$453,319 will be utilized to reduce required contributions for health benefits for the 2019-2020 fiscal-year. No action regarding the reallocation of funds from the Employee Benefits Account 2950 is authorized at this time.



Tanya D. Lane
Town Manager

TOWN OF NEWINGTON

131 Cedar Street Newington, Connecticut 06111

Finance Department

Janet Murphy
Director of Finance

Memorandum

To: Dr. Maureen L. Brummett, Superintendent of Schools
From: Janet Murphy, Director of Finance *jam*
Date: September 27, 2019
Re: Health Benefit Calculation 2018-19

This is to inform you that I have received the final Anthem BC & BS settlement report for the period ending 6/30/19. The calculation method as specified in Section 4 of the HBF Memorandum of Understanding is documented on the attached page.

Based on this, a credit in the amount of \$453,319 is due to the Board of Education.

Section 6 requires that the credit be utilized during the current fiscal year. You should notify me in writing within 30 days, for the disbursement schedule applying this credit.

CC: Town Manager
Jennifer Massaro-Cook

Board of Education

Actual Claims	\$	6,915,634
Retention & Network Access Fees	\$	764,941
Total	\$	<u>7,680,575</u>
Funding Required 2018-19 (per agent of record)		8,013,763
Excess (Shortage) Contributions over Required Funding	\$	333,188
Add: Drug Rebate		<u>120,131</u>
Credit Due	\$	453,319

DATE: October 10, 2019

October 10, 2019
G

TO: Members of the Board of Education

FROM: Dr. Maureen L. Brummett, Superintendent of Schools

SUBJECT: **SUPERINTENDENT'S MONTHLY REPORT – OCTOBER 2019**

<u>Enrollment</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>April</u>	<u>May</u>	<u>June</u>
High School	1,304	1,302								
Martin Kellogg	629	629								
John Wallace	657	659								
Elizabeth Green	277	279								
Anna Reynolds	386	386								
John Paterson	366	366								
Ruth Chaffee	324	324								
<u>SUBTOTALS</u>	3943	3,945								
Out of District	56	55								
Pre-School	49	49								
TOTALS	4,048	4,049								
Magnet Schools		171								
Open Choice		96								

ADMINISTRATION

Dr. Maureen L. Brummett, Superintendent of Schools

The month of September passed very quickly with students “settling in” to the new school year and adjusting to the academic schedule and expectations. Teachers across the district are receiving training from Columbia in Readers/Writers Workshop. In all schools teachers are reporting that students are very excited about reading. New course offerings were launched and teachers were engaged in designing lessons aligned to student’s needs and curricular standards. Principals and Central Office staff are analyzing student data and discussing results with teachers and PLC's. This year all teachers are have been asked to ensure their Professional Learning Communities are discussing student data and analyzing it to determine student growth. This leads to the next step of adjusting instruction to ensure all students are learning at high levels.

The Board of Education finalized budget guidelines to the Superintendent and staff to assist in the 2020-2021 budget development process. All staff members are presently involved in the budget preparation process that identifies needs and costs for the upcoming school year. The budget process drives discussions that inform choices and decisions among the various programs competing for resources. Once this information has been reviewed by administration, a presentation will be prepared for the Board of Education in February 2020.

The PLANS process (*Programming, Learning, Assessing, and New Systems*), is a way for staff, students, and administrators to share new and innovative ideas for student learning, teaching and educational programs. The PLANS Council, composed of teachers, administrators, and parents, serves as an advisory committee. Members review the presented information and data to assist the Superintendent in determining how best to respond to

anticipated future needs and to ensure that the district can continue to successfully fulfill its mission and the success of every student. The first meeting of the PLANS Council will be held on October 7, 2019.

I continue to visit PTA/PTO's at all the schools as well as faculty meetings to discuss my goals and vision for the district which includes PreK Expansion, the Anna Reynolds Building Project, Instructional Rounds and Social/Emotional Learning.

The information that follows will highlight various activities in the different schools.

OFFICE OF HUMAN CAPITAL DEVELOPMENT

Stephen Foresi, Assistant Superintendent of Schools

Kim Davis, Director of Talent Management

- The Office of Human Capital Development continues to interview for non-certified and certified staff, Para Educators, Learning Tutors, and substitutes.
- All Beginning Teachers have been assigned to a TEAM Mentor. This information has been forwarded to the State and entered into our EDS system.
- Staff who are new to the district have been assigned an Informal Mentor.
- Mr. Foresi, Mr. Meyers (AD), and the Middle School Principals collaboratively reviewed and approved after-school clubs that would be held during the 2019-2020 school year.
- As a follow up to professional learning in August on Cognitive Coaching, administrators were offered an opportunity to continue to practice coaching conversations within a small group.
- Mr. Foresi and Mrs. Davis completed and submitted the 2018-2019 Educator Evaluation System and Development Plan to the State. This is an annual report that provides the overall educator evaluation summary results for the district and each school building.
- Mr. Foresi and Mrs. Davis attended the annual Education Legislation Summary Seminar in Hartford. This is hosted by Shipman and Goodwin.
- Both the Office of Human Capital Development and the Business Office met to review the new Frontline online systems to gain a better understanding of how the roll out has been going so far this year.

CURRICULUM, INSTRUCTION AND ASSESSMENT

Wendy Crouse, Assistant Superintendent of Curriculum & Instruction

Kristen Freeman, Director of Curriculum & Instruction

Jay Salerno, Director of Educational Technology

- The elementary schools are continuing their partnership with the Teachers College Reading and Writing Project, an organization that works with students, teachers, and school leaders to provide support in research, curriculum development, and instruction. An overall goal is to ignite a passion for reading in all students and help them to become skilled readers, writers, and thinkers. This year we have extended this partnership to the middle schools. During the month of September, staff developers from Teachers College spent a day in each building launching the work for the year.
- Lucy Robbins Welles staff provided a Celebration and Recognition program at each elementary school in acknowledgement of students' outstanding participation in the library's summer reading program.
- The Mastery-Based Learning Committee held its first meeting of the school year. This team of K-12 educators finalized the Newington Schools Portrait of a Graduate and provided feedback on the

proposed MBL Diploma Assessment credit, which will be required for Newington graduates beginning with the Class of 2023 (current freshmen). Middle and elementary staff discussed ways to integrate and assess the Portrait of a Graduate at their levels, as well. The committee will be planning district wide professional learning on May 22, 2020 to support all educators with implementing the performance indicators of the Portrait into daily classroom practice.

- Chromebooks were rolled out to all students in Grade 3.
- The K and 1 Chromebook Pilot expanded to 4 more classrooms and the Educational Technology labs.
- Kimberly Luiz and Jessica Bedford, Educational Technology teachers, were chosen to be guest presenters at the Annual CASL/CECA Conference on October 21, 2019 at the Connecticut Convention Center. Their presentation is entitled, "Chromebooks in Kindergarten", and will share the successes that kindergarten students have had using Chromebooks.

STUDENT SERVICES – Marilena Gulioso, Director of Student Services

Transition Academy - Submitted by Kelsey Rich, Coordinator

Functional Academics

- Practiced our letter writing skills writing letters to two job coaches who have retired/moved
- Reviewed an editing checklist and students practiced using these skills on paragraphs
- Individually reviewed their IEPs and specific goals and objectives
- On Fridays, students receive a fake "paycheck." They have to deposit it into the classroom bank and fill out a check register
- Discussed time expressions and practiced (i.e. How many months in a year, How many minutes in an hour)

Job Skills

- Discussed dress code for each internship
- Discussed appropriate reactions in workplace scenarios
- Practiced calling out sick or letting an internship know we will not be in due to snow

Cooking

- Reviewed the names of kitchen utensils
- Reviewed the purposes of kitchen utensils
- Reviewed sanitary rules while in the kitchen
- Starting to discuss kitchen safety rules

Field Trips

- Newington Scavenger Hunt: Students had to look for specific businesses, banks, restaurants while walking through the center of town
- Horsebarn Hill walk and UConn Dairy Bar: Researched the history of the Dairy Bar and did a money menu activity before going
- Gillette Castle State Park: Took a tour of the castle and learned about William Gillette
- Apple Picking at Lyman's Orchards
- Connected with the South Windsor, Wethersfield, Rocky Hill, and Berlin Transition Academies on these trips

Elementary Level – PK – Gr 4 - Submitted by Alexandra Heslin, Assistant Director

- Para Educators are a topic of conversation at all the Elementary Schools. Staff are requesting additional staff for students exhibiting behavioral needs within the school buildings.

- RBT positions are filled. Elizabeth Green School is looking forward to the consistent support for The Extension Program and Preschool.
- Consultation services from the BCBA is in demand. Mr. Brian Kelly is making every effort to accommodate all the buildings in relation to consulting with staff, observing students, developing programming, training staff.
- Within all buildings there have been students moving in from other towns and each receiving school/team has been impacted by high service needs. They are doing a fantastic job accommodating needs and developing programming.
- Elizabeth Green and Anna Reynolds Schools are looking forward to welcoming their new School Social Workers who will be starting this month.

HEALTH SERVICES – Mercy Hetherington, Coordinator of Health Services/504 Coordinator

- The Flu Clinic will be held on November, 2019 at NHS in the cafeteria. Hartford Healthcare at Home provides this service for all staff and their families (children age 9 and up). The staff will receive information regarding the Flu Clinic as soon as they get me the paperwork.
- Students with mental health/social-emotional needs have continued to rise as well as their requirement to seek outside after-school PHP/IOL programs.
- Immunization surveys are being completed and forwarded to the State Department of Public Health. Immunization surveillance is done annually for new students entering Connecticut Public Schools. Nurses must check immunizations for every new student entering the Newington Public Schools. Students who do not meet the state mandated requirements are not allowed to enter school until their immunizations are either up to date or in progress. This year as every year, Newington is at 100% compliance. There is talk, at the state level, regarding the removal of Religious Exemptions.
- Nurses are continuing to work on developing Individual Health Care Plans, for students with needs, including assessment, identification of the issue, development of a plan of action, implementation of the plan, and evaluation of the outcome.
- Nurses are busy doing vision and hearing screenings in the required grades.
- We welcomed Glendalys Ortiz, new school nurse for John Wallace, on September 9th, 2019. She will be an excellent addition to the John Wallace family.
- I attended the Fall 2019 School Nurse Supervisor Conference sponsored by the CT SDE and the CT Nurses Association. We discussed new legislation and trends in the state, mandatory school nurse reporting, the State's updated immunization and tuberculosis screening requirements, and identified strategies to support students' social/emotional well-being.

CUSTODIAL DEPARTMENT (Plan Operations) - Dick Vida – Supervisor

- Our Lead Custodians did some Aesop Veritime training with HCD staff on absence reporting procedures and other items pertaining to their responsibilities as well.

MAINTENANCE SERVICES DEPARTMENT - Dick Vida – Supervisor

- Backflow testing in all are schools was completed and passed inspection. Aqua Plumbing sent reports to MDC.
- Sprinkler hydro testing in all our schools and any necessary repairs completed.
- Roof repairs at the Transportation department, Newington High, Anna Reynolds, and John Paterson were completed as requested.

- NHS Greenhouse window caulking has been completed and additional window louver to be addressed when part comes in.
- Field House PA system was repaired and functioning very loud and clear. Go Indians!
- The new Event Center sign has been put up on the exterior brick wall to the right side of the main entrance
- Planters have been filled with soil and perennials planted

TRANSPORTATION – Dean Barnes, Director of Transportation

- The CT DMV Disqualification List is checked weekly. There were no Newington drivers on the list.
- In the month of September transportation was provided to 17 field trips. Transportation was also provided to 55 athletic trips and trips scheduled for non-school days. There were 58 transportation changes approved in September, these include new students, withdrawals and requests for alternate stops for day care purposes.

BUSINESS/NON-INSTRUCTIONAL OPERATIONS – Finance Office

Monthly Expenditure Summary Report through September 30, 2019 follows.

Expenditure Summary Report

Summary Expenditure Report

Account No/Description	Original Budget	Adjusted Budget	Y-T-D Encumbrance	Period Expended	Y-T-D Expended	Available Balance	Percent
1002 Art	785,349.00	785,349.00	15,234.19	55,018.42	88,807.97	681,306.84	13.25
1006 Workforce Development	767,623.00	767,623.00	16,293.38	83,449.14	109,141.54	642,188.08	16.34
1008 Education Technology	1,676,942.00	1,676,942.00	17,263.90	158,439.12	350,838.23	1,308,839.87	21.95
1012 English/Language Arts	4,219,892.00	4,219,892.00	32,838.52	304,581.06	485,567.98	3,701,485.50	12.28
1014 World Language	1,327,883.00	1,327,883.00	1,385.36	105,653.46	160,743.06	1,165,754.58	12.21
1020 Mathematics	4,405,877.00	4,405,877.00	6,881.70	324,177.41	489,261.00	3,909,734.30	11.26
1022 Music	1,204,568.00	1,204,568.00	28,865.87	83,859.91	129,729.77	1,045,972.36	13.17
1024 Wellness	1,540,249.00	1,540,249.00	5,378.29	119,694.53	189,135.35	1,345,735.36	12.63
1026 Reading	3,969,574.00	3,969,574.00	23,301.50	308,482.14	473,604.56	3,472,667.94	12.52
1028 Science	3,463,739.00	3,463,739.00	11,092.25	264,407.10	400,768.69	3,051,878.06	11.89
1029 STEM	636,253.00	636,253.00	6,885.25	46,416.25	69,954.70	559,413.05	12.08
1030 Social Studies	3,510,703.00	3,510,703.00	6,365.10	288,656.87	428,152.98	3,076,184.92	12.38
1190 Other Salaries	1,114,872.00	1,114,872.00	.00	30,407.08	33,043.12	1,081,828.88	2.96
1200 Special Education	10,098,767.00	10,098,767.00	3,191,580.31	959,283.61	1,386,784.12	5,520,402.57	45.34
1205 Homebound K-12	79,200.00	79,200.00	.00	1,300.00	3,627.50	75,572.50	4.58
1300 Continuing/Adult Education	104,461.00	104,461.00	6,353.40	5,252.50	6,002.95	92,104.65	11.83
2120 School Counseling Services	1,168,692.00	1,168,692.00	.00	92,432.98	177,308.33	991,383.67	15.17
2130 Health/Nursing Services	679,969.00	679,969.00	.00	42,790.27	65,701.51	614,267.49	9.66
2140 Psychological Services	1,126,964.00	1,126,964.00	.00	90,340.87	136,375.78	990,588.22	12.10
2150 Speech/Hearing	686,713.00	686,713.00	.00	51,620.30	83,257.06	603,455.94	12.12
2210 Curriculum & Staff Development	415,036.00	415,036.00	191.85	14,506.75	48,394.31	366,449.84	11.71
2220 Media/Library Services	828,765.00	828,765.00	8,948.77	67,762.87	113,137.77	706,678.46	14.73
2310 Board of Education	528,284.00	528,284.00	42,991.38	7,695.00	9,525.90	475,766.72	9.94
2320 Central Direction	1,766,776.00	1,766,776.00	22,204.73	117,012.18	355,125.66	1,389,445.61	21.36
2410 Building Direction	3,886,310.00	3,886,310.00	60,028.45	270,031.41	728,971.05	3,097,310.50	20.30
2590 General Supplies	269,367.00	269,367.00	115,554.97	8,423.04	21,255.30	132,556.73	50.79
2610 Maintenance	2,215,422.00	2,215,422.00	195,743.41	137,876.43	356,884.13	1,662,794.46	24.94
2620 Plant Operation	4,831,912.00	4,831,912.00	1,980.00	455,133.21	922,154.88	3,907,777.12	19.13
2700 Transportation	3,238,539.00	3,238,539.00	963,642.22	191,837.92	337,174.08	1,937,722.70	40.17
2810 Evaluation, Planning & Dev	94,210.00	94,210.00	10,733.51	16,760.00	18,578.86	64,897.63	31.11
2900 Insurance	811,910.00	811,910.00	.00	153,234.81	306,471.39	505,438.61	37.75
2950 Employee Benefits	12,449,188.00	12,449,188.00	7,585.00	666,578.70	4,744,070.73	7,697,532.27	38.17
3210 Student Activities-Non-Athletics	169,571.00	169,571.00	400.00	.00	800.00	168,371.00	.71
3220 Student Activities-Athletics	596,670.00	596,670.00	12,003.12	18,204.81	43,996.05	540,670.83	9.39
3300 Community Services	97,761.00	97,761.00	.00	4,020.43	14,997.88	82,763.12	15.34
10 General Fund	74,768,011.00	74,768,011.00	4,811,726.43	5,545,340.58	13,289,344.19	56,666,940.38	24.21